

Sollers Point Technical High School



**1901 Delvale Avenue
Dundalk, MD 21222
School Phone: 443-809-7075
School Fax: 443-809-7238**

<http://sollerspoinths.bcps.org>

**Family Handbook
2017-2018**

June 5, 2017

Dear Students, Parents and Guardians:

We are pleased to welcome all new students to the 2017-2018 school year. The faculty, administration, and staff at Sollers Point Technical High School are excited to begin instruction in our academic and technical program areas. Our goal is to prepare students to be lifelong learners, problem solvers, critical thinkers, and effective communicators, who are well prepared for college, careers, and post high school learning. Working together we will continue to prepare our students for a changing and challenging world focusing our instruction around our students' interests, learning styles, aptitude, and abilities while broadening their skill and knowledge sets.

Sollers Point Technical High School is located on the Dundalk High/CCBC tri-campus. Entrance to the visitor parking lot is via Delvale Avenue. The driveway into the visitor parking lot is located between the school and football stadium. Students can use the steps on the west side of the school to enter the building from 7:15 a.m. to 8:00 a.m. After 8:00 a.m., students will need to use the main school entrance (CCBC side) for security reasons. The bus loop entrance located at the intersection of Delvale Ave and Sollers Point Road may not be used to pick-up or drop off students during regular school hours.

The office and classrooms for Sollers Point are located to the left or the eastern half of the complex as you enter the main entrance from the visitor parking lot. The lobby, library-media center, cafeteria, and theater are shared Dundalk-Sollers spaces. In order to ensure that both schools maintain a safe and orderly environment, Sollers Point will continue to use the BCPS One card identification system in order to easily identify students in the Sollers Point wing and common areas. All students will be required to wear their BCPS student ID when in the hallways. Additional information will be shared during our Back-to-School event in August. Dundalk High students who do not have classes as part of the magnet program are limited to the classroom and common area spaces where they have educational purposes.

Sollers Point will provide a challenging curriculum that prepares students for successful careers in their technical field, apprenticeship program, college, or the military. We will inspire students to achieve their educational and career goals and continue our commitment to customer satisfaction through our vision and mission.

Additional school information will be posted to the school Website located at <http://sollerspoinths.bcps.org>.

Yours in Education,



Michael Weglein
Principal

Mission

Sollers Point Technical High School is committed to inspiring students to achieve their educational and career goals.

Vision

Sollers Point Technical High will provide every student with rigorous, relevant, and culturally responsive instruction in order to provide a 21st century academic and career-technical education resulting in globally competitive students who are career and college ready. Every student who attends Sollers Point will complete a technical program and earn an industry certification as a result of deliberate and exemplar teaching.

Administrative Staff

Mr. Michael Woglein - Principal
Ms. Annette Hearn - Assistant Principal
Ms. Millie Balsis – Administrative Secretary
Ms. Jeannie Linkous – Front Office Secretary

Department Chairs

Ms. Nehal Ghodasara – Academy of Health Professions
Mr. William Plantholt – Career Connections & Trades
Ms. Amanda Coburn – Mathematics
Ms. Elizabeth Billingslea, Magnet Coordinator & Culinary Arts
Ms. Taryn Grey – School Counseling
Mr. Jim D’Antonio – Science & Biomedical Science
Ms. Alvina Danna – Special Education
Mr. Daniel Larsen – Technology Education & Information Technology

Students and Teachers Accessing Tomorrow (STAT)

Ms. Leah Warble

Student Organization Sponsors

- ProStart – Chef Jeffrey Smith
- Robotics – Mr. Dan Larsen
- Skills USA – Mr. Justin Rowlands

BCPS One

As parents continue to ask for more up-to-date information concerning the progress of their children, BCPS One is designed to be an easy-to-use, easy-to-access, web portal for student progress. By utilizing the BCPS One web portal, parents will be able to check student grades online, access calendars and project information, read daily announcements, and receives email alerts when new grades are posted. Our teachers have committed to updating students’ grades in BCPS One every two weeks. More information on BCPS One is available at this address - <http://www.bcps.org/academics/BCPSOne/>.

Behavioral Expectations

We are committed to having a school that is physically and emotionally safe for all children. To this end we are describing behaviors we define as ***unacceptable*** at Sollers Point Technical High School.

These behaviors can be classified into five categories:

1. Behavior that will hurt anyone, including self, physically:
 - Running in the school halls
 - Pushing and shoving
 - Throwing objects
 - Fighting
2. Behavior that shows a lack of respect to self and others:
 - Calling attention to another's personal characteristics in a derogatory manner
 - Violation of the BCPS dress code
 - Group isolation or ostracism
 - Intimidation (bullying, threatening)
 - Insubordination (refusing to follow directions)
 - Other behaviors that are designed to devalue or hurt another human being
 - Foul/Inappropriate language
 - Failure to display proper identification/BCPS ONE card in the building at all times
3. Behavior that will damage, destroy, or misuse personal or school property:
 - Irresponsible use of materials
 - Violation of the Technology Acceptable Use Policy
 - Careless disregard for property
 - Malicious destruction, defacement, or graffiti
 - Theft
4. Behavior that interrupts the educational program:
 - Excessive attention-getting or calling out
 - Disrespect for speaker
 - Rough housing
 - Excessive absences and/or latenesses
 - Nuisance items (toys, skateboards, hover boards, iPods, video games, cell phones and other electronic devices)
 - Using substances that are illegal or not permitted on BCPS property
5. Behavior that interferes with academic progress and growth:
 - Plagiarism
 - Copying another student's work
 - Cheating
 - Refusing to work or not completing assignments to best of ability

General Expectations

APPROPRIATE DRESS

The high school is the workplace for students and teachers. Teachers and students are expected to respect the bounds of community decency, health, and safety as they dress for school. This is especially important as students participate in apprenticeships and internships.

The following guidelines should be kept in mind:

- Sollers Point Technical High School has new heating and air conditioning systems. Students are to come to school dressed in proper attire at all times.
- Headwear of any kind is not allowed.
- Halters and excessively revealing clothing, including baggie pants revealing undergarments, are prohibited.
- Skirts and shorts must be fingertip length, i.e. when arms are in resting position at your side, the shorts or skirt must at least reach the end of your fingertips.
- Shirts must be long enough to tuck into skirts or pants.
- Tee shirts must have sleeves and be free of pictures and slogans that are inappropriate, suggestive, or offensive to community standards.
- All students are required to wear proper footwear. While tolerated, sandals and flip-flops do not provide students with adequate safety or health protection. Students must have closed-toed shoes in order to work in technology education classrooms and in the technical program areas.

IPODS/HEADPHONES/ELECTRONIC GAMES

Headphones are permitted in the cafeteria and hallways during class changes, but are not to be visible during instructional time as defined by the tones beginning and concluding classes. After a discreet warning, this equipment will be confiscated and placed in the office for parents to pick-up.

ISSUES / CONCERNS

Students and parents are strongly encouraged to report issues/concerns immediately to the administrative team, school social worker, school counselors, teachers, or School Resource Officers. This includes issues in the community, at home, or on line which may spill over into the schoolhouse.

RESPECT

Good citizenship starts with respect for yourself and others. It is easy to fall into a habit of disrespecting yourself, friends, and teachers by using inappropriate language, responding without thinking, and intentionally trying to be hurtful. Each student is required to exhibit respectful behavior and be a “zone of civility”.

PARENT VISITATION

Parents are encouraged to keep in close contact with teachers through BCPS One and other resources. If a parent wishes to visit classrooms, they must check in at the front office and show ID to receive a visitor’s pass and permission from the appropriate administrator. Please be aware

that any classroom visit is not to disrupt the learning activities taking place. If a parent wishes to speak with or have a conference with a teacher, they should set up an appointment with that teacher outside of class time, at a mutually convenient time.

ACADEMICS

9th GRADE

Sollers Point offers courses in mathematics, science, and technology during 9th grade. Academic, Honors and Advanced Academics (A&A) course options are available. 9th grade students visit their “future” tech program areas 4 times or 1 time each quarter to begin preparation for their CTE completer program in 10th grade. Biomedical Science is the exception. Students in this program take their first course in the CTE sequence beginning in 9th grade.

TECH PROGRAMS

Sollers Point offers a large variety of classes at the Academic, Honors, and Advanced Academic levels. During the 8th grade application/registration process a student chooses a CTE completer program. Current programs include: Academy of Health Professions, Automotive Service Technology, Biomedical Science, Construction Management, Baking & Pastry, Computer Science, Culinary Arts, Cosmetology Careers, Diesel Truck and Power Systems and Information Technology – Cisco Networking. Many of our technical programs offer articulated college credit through the Community College of Baltimore County. Please see a technical program instructor or guidance counselor for details.

EARLY COLLEGE ACCESS PROGRAMS - ECAP

Sollers Point students have the opportunity to take classes at the CCBC Dundalk or Essex Campus during their junior or senior year. Interested students should contact their school counselor for more information or visit this link - <http://www.ccbcmd.edu/programs-and-courses/high-school-student-programs>

CAREER CONNECTIONS & SCHOOL COUNSELING

The Career Connections and School Counseling departments work jointly to offer senior program choices including Capstone Work Experience, Early College Access, and Senior Exemption status. The Capstone Work Experience (CWE) allows seniors to attend their home school for half a day and work in their field of study the other half a day. The Early College Access Program (ECAP) allows students to enroll in college classes at CCBC in either their junior or senior year - <http://www.ccbcmd.edu/programs-and-courses/high-school-student-programs>. The Senior Exemption program is designed for seniors who wish to return to their home school for a full schedule of classes. This option allows students the opportunity to take advanced classes and remain a Sollers Point student.

Please note that RELEASE TIME is not considered a class and is not a part of the Senior Exemption program. To contact Career Connections call 443-809-7078 or email William Plantholt – wplantholt@bcps.org.

Attendance

We expect students to come to school regularly and punctually.

MORNING ARRIVAL

School opens at 7:30 AM. There will be no supervision provided before that time. Students from both campuses will be required to remain outside until the lobby doors are opened each morning at 7:15 a.m.

ABSENTEEISM & GRADES

Students that attend Sollers Point Technical High are participating in a magnet program through a special permission transfer. Special permission transfers are granted through BCPS via the magnet application process. Sollers Point will enforce BCPS Policy and Rule 5140 to ensure all students meet the standards set forth for special permission (out of zone) ½ day transfer students.

PART II: Student Contract Responsibilities

Any student who is granted a special permission transfer shall adhere to the following requirements, or may be subject to withdrawal from the school at the end of the school year.

I, the student, shall:

1. Maintain satisfactory behavior and adhere to the Student Code of Conduct.
2. Maintain an attendance rate of 94% or more.
3. Maintain a tardiness rate of no more than 6%.
4. Have no more than three (3) suspensions, including in-school suspensions, out of school suspensions, or suspensions to the pupil personnel worker.
5. Have no suspension to the superintendent's designee which results in disciplinary action.
6. Have a final report card that meets the following grading criteria:
 - a. High School Student – Maintain a 2.0 GPA with no more than one failing grade and pass my program of study.
 - b. Middle School Student – Maintain a “C” average with no more than one failing grade.
 - c. Elementary School Student (Grades 3-5) – Maintain a “C” average with no more than one failing grade.

I also understand that I may be withdrawn from school at the end of the school year under the following conditions.

7. There has been a change in reason for which the special permission transfer was granted.
8. I have withdrawn from a magnet program within a comprehensive school that is not my assigned school.

More information is available at this address –

http://www.bcps.org/system/policies_rules/FORMS_EXHIBITS/5000SERIES/RULE5140_Form_C.pdf.

ABSENCE NOTIFICATION PROCEDURES

These procedures are safety measures to assure all students are accounted for at school or home.

- Schoolwork may be requested whenever a student will miss two or more days. Please call the guidance department (443-809-7077) to arrange this and allow 24 hours for teachers to gather the work. Work may also be available through BCPS One.
- Upon the student's return to school, parent/guardian must present a written note that includes the student's name, date(s) of absence(s), reason for absence, and parent/guardian signature to the main office, even if the student is over 18.

LAWFUL ABSENCES

Illness, bereavement, religious observation, court summons, suspensions, and family emergencies are *excused* absences. Absent notes should be turned in within three (3) days of the student's return. The *student* is responsible for gathering and turning in missed assignments.

UNLAWFUL ABSENCES

It is disruptive to your child's education to schedule vacations, appointments, or extracurricular activities during the school day. Please refer to the school calendar when making your family plans. When parents choose to remove a child from school, for any length of time, other than lawful absences, it is the responsibility of the student to get the missed assignments from the teacher. Faculty members are not expected to provide work ahead of time or provide alternate assignments. This includes student absences due to truancy.

LATENESS

Students who arrive late to school (after 7:45 AM for the morning session or 11:45 AM for the afternoon session) must immediately report to the Main Office to check in. Students who arrive late to school and immediately report to the Main Office will be issued a pass to class—excused or unexcused—depending on the validity of the student's written excuse. Students who do not immediately report to the Main Office after 7:45 AM/11:45 AM will be marked absent for the day; this absence will be included in the student's official record. Students who do not immediately report to the Main Office upon late arrival to school and/or students who are chronically late are subject to school disciplinary policy – including after-school or Saturday detention.

EARLY DISMISSALS

Students requesting an early dismissal must report to the Main Office upon arrival to school the morning of the early dismissal. All students requiring early dismissal must have a written note from a parent/guardian requesting that early dismissal. This note shall include the student's name, parent/guardian name, parent/guardian signature, date, reason for the early dismissal, and a phone number where a parent/guardian can be reached. Only reasons that match the criteria for lawful absences as cited by the Code of Maryland Regulations will be coded excused. Students who do not have a current Student Contact Information Sheet on file or in Student Information System (SIS) will not be issued an early dismissal until a current Student Contact Information Sheet is completed.

Sollers Point staff will contact a parent/guardian to verify the early dismissal note. This policy does not apply to students who are issued an early dismissal by the school nurse or administration. Students who do not follow the early dismissal policy as outlined or who leave school grounds without the permission of an administrator are subject to school disciplinary policy – including after-school or Saturday detention and suspension.

DISMISSAL

Students are dismissed at 2:15 p.m. and must leave the building unless they are under the direct supervision of a staff member. When a note is not provided in advance, the parent/guardian may come to the school office with proper identification to have his/her student dismissed from school on that day.

Safety

Raptor ID System

The safety of all students and staff in Baltimore County Public Schools is of utmost importance to all of us. Our school is utilizing *Raptor*, a system for checking in all visitors. When you visit our school for the first time, you will be asked to present a government-issued photo ID or a driver's license to a staff member in the school office. The ID will be scanned and the following information will be collected: your photo, your name, and your date of birth. This information will be utilized to check you in, create an ID badge, and compare your information against sexual offender databases throughout the country. If your name appears on any of the lists or you refuse to allow the school to scan your ID, you will not be allowed access to the school. The only alternative will be to allow the staff to see your ID, verify your first name, last name, and date of birth to be entered into the system manually. However, this method does not store the information, and you must do this each time you visit the school. If you have your ID scanned, you will be asked to show your ID only on future visits, and your name will be selected from an existing list of previous visitors. You will also be asked to check out with the office staff upon leaving the school so that we know you are no longer in the building. You will be required to check into the system even if you are only coming to school to pick up your child. The information collected will not be shared outside of the school and is kept on a secure server. Your assistance in keeping our students and schools safe is appreciated.

Communication

Everyone at Sollers Point cares deeply about children and their education. In a school, as in a family, concerns and challenges arise which need a voice and a response. As we approach one another, let us honestly and openly share our opinions and convictions, while respecting the people and the efforts of our school.

The success of our school is based in part on the effective forms and channels of communication we establish between parents and faculty. Your first and most important contact within the school is the teacher. Your child's classroom teachers are the best resources for information and advice concerning your child and his/her courses, relationships, homework, and individual development. Our teachers welcome your communication and will return your calls/emails as soon as they are free to do so.

Parents/Guardians should feel free to contact teachers and staff during the school day by leaving messages through the front office, or email. Specific communications about parental concerns or student needs are too important to be made "on the run." Please make an appointment for an in-person or phone conference to discuss these issues and to develop a plan of action.

The goal of effective parent-school communication is to provide the best education for our children in a professional and supportive setting. Keep your contact information – address, approved educational contacts, phone numbers and email addresses – up-to-date by contacting your child’s home school’s records secretary with any changes. Sollers Point will see these updates when the home school posts them to SIS.

CELL PHONE PROCEDURES

In today’s world, young adults stay connected via cell phones. While this connectivity is important, cell phone usage is a major problem on school campuses across the country. The use of cell phones at schools is detrimental to the academic climate because it takes valuable time away from instruction, student attention/focus, and creates disciplinary problems. Phones are stolen, loaned to other students, may be lost or broken, and have made crisis situations worse. Cell phones should not be used in any manner that will cause disruption to the educational/classroom environment. Students who use cell phones during class, and/or do not respond to teacher directions regarding cell phones, are considered insubordinate.

Students may access their cell phones before each session and between classes provided their use does not cause a disruption or does not make them late for class. “Using” refers to not only the making and/or receiving of calls, but also using cell phones for any of its other functions (for example: text messaging, checking the time, taking photographs, or playing games.)

Parents should continue to call the school office for any emergency situation. In an emergency situation, office staff, with administrative approval, will contact your son/daughter. If a parent contacts a student via cell phone during school (7:45 AM – 2:15 PM), the consequences regarding cell phone use will still apply. Please counsel your child to check for messages outside of instructional time. If a student is in crisis and needs to speak to a parent in an emergency situation, students may seek administrative approval to use a Main Office phone.

We recommend that parents discuss this policy with their child in order to avoid problems. While most students have cell phones, it is not their right to use them whenever they choose. Parents, please support this policy. Due to the enormous time spent on stolen cell phones, the school will NOT investigate stolen cell phones. Their security is the sole responsibility of the student. Sollers Point will not be responsible for loss, damage, or theft of any electronic device brought to school. Students may file police reports for stolen electronic devices during their lunch period, before, or after school hours only.

SCHOOL NEWSLETTER/CONNECT ED

The school newsletter will be available via the school’s BCPS One website. This newsletter contains important information about upcoming events, teachers, classes, and clubs. Important messages and reminders may also be sent to student homes via Connect Ed, a phone call-out system. For more information about the school newsletter, please contact our editor, Ms. Elizabeth Billingslea or call 443-809-7075.

Transportation

BUS BEHAVIOR EXPECTATIONS

To ensure the safety of all students transported from school and home we expect students, while riding the bus, to adhere to the guidelines below:

- Sit down and keep all limbs inside the bus while the bus is in motion.
- Respect and follow the directions of the bus driver while under his/her supervision and care. Disrespect for a bus driver will be handled in the same manner as disrespect for a teacher.
- Obey the rules stated in the Baltimore County Student Handbook while on the bus.
- Carry their BCPS ID cards at **ALL** times – The bus driver can refuse to transport students if they do not have their BCPS ID card beginning September 15th.

Failure to follow transportation regulations will result in disciplinary action, which can include suspension of bus privileges.

Magnet students will be assigned a magnet bus stop at a BCPS school. Specific pick-up/drop-off times will be provided. Shuttle bus service is provided in between sessions to and from designated home schools.

PARKING/STUDENT PICK-UP AND DROP-OFF

The bus loop is limited to buses from 7:00 a.m. to 3:00 p.m. Buses will be arriving and departing during the school day with Sollers Point students.

Parents should use the loop around the perimeter of the faculty/visitor parking lot to drop-off/pick-up students. Students can use the steps on the west side of the school to enter the building from 7:15 a.m. to 8:00 a.m. Entrance to the visitor parking lot is via Delvale Avenue between the football stadium and school. After 8:00 a.m., students will need to use the main school entrance (CCBC side) for security reasons.

Health Services

Mr. Brian Hoyer, RN
(443) 809-7075

MEDICATIONS

While we encourage parents to administer medications to their children outside of school hours, we understand that your child may need medication during the school day. If your child requires medicine (prescription or non-prescription) during the school day, the following procedures must be followed:

- Medication should be delivered to the school nurse by the parent/guardian.
- Clearly label the original container with the child's name.
- Include a written permission expressly giving consent that such medication be dispensed.
- Instruct your child that it is his/her responsibility to come to the health suite at the appropriate time to take the medication.
- ONLY the school nurse will administer medication. This includes those medications considered “over the counter” as well as medications a child might be allowed to administer to themselves outside of the school day.

Emergency School Closings

If serious weather conditions make travel dangerous, Baltimore County Public Schools will either close for the day or operate on a delay basis. During these times listen to our local TV or radio stations: WBAL Radio Station (1090 AM), WMAR TV (Channel 2/ Cable 12), WBAL TV (Channel 11/ Cable 21), WJZ TV (Channel 13/ Cable 23), call 443-809-5555, or access the BCPS Website at <http://www.bcps.org>. Early dismissals due to threatening weather or unexpected events will be announced in the same manner.

The following schedule applies for late openings:

- 1 hour late opening...PD 1 begins 8:45 AM
- 2 hour late opening...PD 1 begins 9:45 AM for Dundalk students only. Everyone else reports directly to their home school.
- Bus Pick-ups: add one or two hours to regular pick-up time.

The following schedule applies for early dismissals:

- 3 hour early dismissal at 11:15 AM. Students will not report to Sollers.
- 2 hour early dismissal at 12:15 PM. Students will not report to Sollers.

Special Services

CAFETERIA BREAKFAST

Breakfast is offered each day in our cafeteria from 7:15 until 7:40 a.m. Any student may participate. The breakfast is free of cost for all students. You may call our cafeteria manager, Ms. Karen Wisniewski, at 443-809-7033 if you have any questions.

SCHOOL COUNSELING

School Counseling services are provided to all Sollers Point students. Counselors are available to provide a variety of academic, social, and career/college services. Counselors work with students providing individual counseling, group counseling, scheduling, and future planning. Counselors are also available to provide information for outside services to parents. For further information, parents may contact a counselor at 443-809-7077.

LEARNING SUPPORT SERVICES

Students enrolled in our programs with Individual Education Programs including students with 504 Plans, ELL Plans, and Student Support Plans receive accommodations recommended and approved by the team process in academic and career path classes.

Progress is forwarded to the home schools for annuals, triennials and student support teams. Our special educators are in close contact with the students' parents, case managers and other support personnel thereby offering students an outstanding opportunity to meet success in our programs.

Resource services are provided to students in large and small group settings by our highly qualified special education staff. For further information, parents may contact Mrs. Alvina Danna, Department Chair, 443-809-7056.

STUDENT SUPPORT TEAM (SST)

The Instructional Support Program of Baltimore County Public Schools provides support for students at risk (academically, behaviorally, socially, and emotionally) within the regular education program. Instructional Support personnel believe that the teacher is not solely responsible for resolving student difficulties. The program instructor works with teachers, administrators, support personnel, and parents/guardians to develop effective instructional practices and coordinate needed services so that children can be successful. For further information, parents may contact Mrs. Alvina Danna, Department Chair at 443-809-7056.

SCHOOL RESOURCE OFFICER PROGRAM

Dundalk/Sollers Point Technical High School has two exceptional School Resource Officers. Students and parents should be aware that they are Baltimore County Police Officers first and foremost. We are fortunate that our SROs provide exceptional modeling and counseling for students. Students are encouraged to seek out an SRO as they would any staff member when confronted with a difficult choice.

Graduation Requirements

MARYLAND HIGH SCHOOL ASSESSMENT, MISA & PARCC EXAMS REQUIREMENT

PLUS (+)

BALTIMORE COUNTY CORE CREDITS

- ENGLISH (4 credits)
- SOCIAL STUDIES (3.5 credits)
- MATH** (4 credits): Must include Algebra and Geometry
- SCIENCE** (3 credits): Must include Earth Systems, Living Systems and Integrated Physics & Chemistry
- PHYSICAL EDUCATION (1 credit)
- HEALTH (0.5 credit)
- TECHNOLOGY EDUCATION (1 credit)
- FINE ARTS (1 credit)

AND one of the following sequences:

- TECHNICAL COMPLETER PROGRAM (4 credits)
OR
- 2 ADVANCED TECH + 2 ELECTIVES (4 credits)
OR
- 2 WORLD LANGUAGES + 2 ELECTIVES (4 credits)
OR
- 2 WORLD LANGUAGES + 1 ELECTIVE +1 MATH *beyond Geometry* (4 credits) *Univ. of MD System minimum requirement*

****Sollers Point recommends 4 credits in SCIENCE!**

STUDENT SERVICE LEARNING

- 75 Hours

For more information, please make an appointment or call your Sollers Point Tech guidance counselor.

Ms. Marcie Bishop, Secretary (443) 809-7077
Ms. Taryn Grey, Dept. Chair (443) 809-7077
Ms. Kandice Schroeder (443) 809-7077